International Student Application Form

Please complete all sections in BLOCK letters.

Agent Stamp/Details

CENTRAL AUSTRALIAN COLLEGE

Items marked with ** are compulsory. If these fields are not responded, the forms will be returned.

Course Location: ☐ **Melbourne City (M)** ☐ **West Footscray (F)** ☐ **Hobart (H)** ☐ **Brisbane (B)**

A Your Personal Details

First Name:	Family Name:
Date of Birth *(dd/mm/yyyy)*:	Gender: ☐ Male ☐ Female
Country of Birth:	Place of Birth:

B Your Contact Details

Address in your home country**	Number & Street Name:	
	Suburb/City:	
	State/Province	Postcode:
	Country:	
Address in Australia (if known)	Number & Street Name:	
	Suburb:	
	State:	Post Code:
Contact Details	Phone: ( )	Mobile:
	Email:	

C Your Passport Details

Your Citizenship:		Passport Number:		Expiry:
Are you currently in Australia?	☐ Yes	☐ No		
If yes, state your visa type:	☐ Student	☐ Visitor	☐ Spouse ☐ Others	Visa Subclass:

D Overseas Student Health Cover

It is an Australian Government requirement that all international students on a student visa must be covered by Overseas Student Health Cover (OSHC). Payment of OSHC needs to occur when you accept your offer. If family and children accompany you, you require the compulsory family policy for OSHC. CAC can arrange visa-length cover with our preferred OSHC provider, upon request.

Do you currently have OSHC? ☐ Yes (Please, *provide details below)*

OSHC Provider Name:	Membership Number:	Expiry Date:
☐ Yes *(I want CAC to organize)*	☐ No *(I will organize myself)*	

E Your English Language Proficiency**

☐	English is my first language
☐	I have completed a recognized English test in last 2 years. (e.g. IELTS) **Name of the Test:** **Score:** **Date of the Test:**
☐	I am planning to enroll into English language course. Provide course name:
☐	Medium of instruction in English (Please attach evidence)

F Your Educational Background

Please provide details of your past education including the highest qualification completed. Please provide evidence.

Year Completed	Name of Qualification	Name of the Institution	Country	Duration

G Select Your Course

Please select courses you would like to apply to study at Central Australian College (CAC).

☐ **English Language Course**

Tick	CRICOS Code	Course Code	Course Name	Duration (weeks)				Indicative Tuition & Non Tuition Fees		Campus Location	Intake Month /Year
				Total	Class	Break	Enroled wk	Tuition	Non Tuition		
☐	115048F	Non AQF Award	General English (Elementary to Advanced)	62	50	12		$15,000	$1,500	M/F/H/B	

Tick	CRICOS Code	Course Code	Course Name	Duration (weeks)				Indicative Tuition & Non Tuition Fees		Campus Location	Intake Month /Year
				Total	Class	Break	Placement	Tuition	Non Tuition		
☐	103629F	AUR30620	Certificate III in Light Vehicle Mechanical Technology	52	44	8	0	$16,000	$1,500	F/H/B	
☐	091671G	AUR40216	Certificate IV in Automotive Mechanical Diagnosis	26	24	2	0	$6,750	$1,500	F/H/B	
☐	091692B	AUR50116	Diploma of Automotive Management	52	44	8	0	$10,000	$1,000	F/H/B	
☐	092624F	AUR50216	Diploma of Automotive Technology	26	24	2	0	$7,500	$1,500	F/H/B	
☐	113515M	BSB40120	Certificate IV in Business	26	23	3	0	$6,000	$1,000	F/M/H	
☐	104233G	BSB50420	Diploma of Leadership and Management	52	44	8	0	$12,000	$1,500	M/F/H	
☐	105356K	BSB60420	Advanced Diploma of Leadership and Management	52	44	8	0	$12,000	$1,500	M/F/H	
☐	104486H	BSB80320	Graduate Diploma of Strategic Leadership	52	44	8	0	$15,000	$1,500	M/F/H	
☐	113514A	CHC33021	Certificate III in Individual Support	52	38	8	120	$12,000	$1,500	M/H	
☐	118720K	CHC52025	Diploma of Community Services	52	39	8	100	$15,000	$1,500	M/H	
☐	118176G	RII50520	Diploma of Civil Construction Design	52	44	8	0	$15,000	$1,000	M/F/H/B	
☐	106225B	RII60520	Advanced Diploma of Civil Construction Design	104	88	16	0	$30,000	$1,000	M/F/H/B	
☐	110941F	SIT30821	Certificate III in Commercial Cookery	52	44	8	192	$15,000	$2,500	M/H/B	
☐	110942E	SIT40521	Certificate IV in Kitchen Management	71	60	11	192	$20,000	$2,500	M/H/B	
☐	110943D	SIT50422	Diploma of Hospitality Management	67	56	11	192	$22,000	$2,500	M/H/B	
☐	117497J	CPC31320	Certificate III in Wall and Floor Tiling	52	44	8	0	$20,000	$4,850	F	
☐	117496K	CPC30620	Certificate III in Painting and Decorating	52	44	8	0	$20,000	$4,850	F	
☐	117498H	CPC40120	Certificate IV in Building and Construction	52	44	8	0	$20,000	$4,850	F	
☐	117499G	SIT60322	Advanced Diploma of Hospitality Management	91	77	14	192	$25,000	$2,500	M/F/H/B	

**Conditions apply*

Fees may change during your course of study. CAC reserves the right to discontinue or alter any course date, tuition or service fee, location, timetable or staffing without prior notice. This will constitute a provider default and all tuition fees will be handled in accordance with Central Australian College's Refund Policy. Interest will not be credited to Student Fees or disbursements and therefore no interest will be recovered by students in the event of cancellation. Students must maintain valid Overseas Student Health Care insurance throughout their enrolments.

*** Indicative non-tuition fees consist of the combined Application and Materials Fee.*

H Fee Payment Options**

Do you wish to pay half or more of your course fees before your course start date? Please tick one of the desired options.

☐ Half ☐ More, if more please specify the amount _____

*Please note: for monthly fee payment, options and payment plans please contact student administration

I Credit Transfer / RPL

Are you applying for Credit Transfer for the units successfully completed at another provider? ☐ Yes ☐ No

If yes , please submit the supporting documents such as official transcript or statement of attainment other evidence to the student administration.

Are you applying for Recognition of Prior Learning (RPL)? ☐ Yes ☐ No

Please contact Student Administration for further information.

J You must answer the following questions**

a. What are your reasons for selecting this course?

b. Do you hope to work in the area of study after you graduate?

☐ Yes. (If yes, please specify how this course will assist you to achieve your career goal?)

☐ No. (If no, please specify your intention for doing this course.)

c. Do you have any work experience related to this course? ☐ Yes ☐ No

If yes, please specify

d. Are you aware of learning outcomes of this course? ☐ Yes ☐ No

K Please identify your preferred learning style.** You may tick more than one.

☐ Participating in classes face to face with teacher and other students.

☐ Group work with other students, discussion with other students

☐ Online completion of some units/subjects

☐ Continuous and regular communication with my teacher

☐ Self-directed tasks and activities

☐ Hands on tasks, role plays and activities

☐ Self-paced flexible learning books

☐ On the job, workplace training and assessment

L Digital Literacy Skills **

a. Do you have regular access to computer devices and the internet? ☐ Yes ☐ No

If no, please specify how/where you intend accessing the internet?

b. Do you use MS Office applications, e.g. Microsoft Word, Excel etc.? ☐ Yes ☐ No

If yes, how would you rate your skills:

☐ Beginner (i.e. creating new documents, saving files, can use cut, copy and paste functions etc.)

☐ Intermediate (i.e. can generate graphs and use scaling options and most of functions)

☐ Expert (i.e. can use all functions in MS-Office)

c. Do you have any difficulties using search engines such as google and using internet in general? ☐ Yes ☐ No

If yes, please specify:

d. Digital Capability Self-Assessment

Please rate how confident you feel in each of the following statements using the scale below:
1 = Not confident | 2 = Slightly confident | 3 = Moderately confident | 4 = Confident | 5 = Very confident

Digital capability statements	Rating
1. I can use simple search strategies (e.g., keywords, filters) to find information online.	
2. I can critically evaluate whether online information is credible and reliable.	
3. I can choose the most appropriate digital tool (e.g., email, chat, video call) to communicate in different situations.	
4. I manage my digital identity and reputation across different online platforms.	
5. I can create and edit digital content (e.g., documents, graphics, presentations) using the right tools.	
6. I understand and apply copyright and licensing rules (e.g., Creative Commons) when re-using digital content.	
7. I can protect my devices and personal data from risks such as viruses, scams, and privacy breaches.	
8. I use strategies to protect my health and well-being when using digital technologies for long periods.	
9. I can troubleshoot and solve common technical problems with devices or software.	
10. I use digital tools to improve or innovate processes, tasks, or products in my study or work.	

M Industry Specific Questions**

Answer the following questions if you are applying for Automotive Courses:

Tick (✓) the most appropriate response.

1. Hazards can be controlled in the workshop by.
   - ☐ Cleaning up spills immediately
   - ☐ Reading and following safety signage
   - ☐ Removing hazards
   - ☐ Wearing the correct PPE
   - ☐ All of the above

2. The yellow and black markings on the workshop floor are.
   - ☐ Machinery safety zones
   - ☐ Areas to be swept at the end of each lesson
   - ☐ Teacher only zones
   - ☐ Areas where safety glasses must be worn

3. When operating any mechanical equipment, you should:
   - ☐ wear earphones for hearing protection
   - ☐ keep all guards in place
   - ☐ operate it correctly and safely and concentrate on the job
   - ☐ All of the above

4. When manual handling heavy objects, what you should not do:
   - ☐ You should bend your knees before lifting
   - ☐ You should lift any object over 15kgs on your own
   - ☐ If the object is over 15kgs you should use a trolley or another lifting/ carrying device
   - ☐ All of the above

5. PPE includes anything someone can use or wear to mitigate the threats that workplace hazards pose to health and safety. Please match the PPE tools in the left column with the correct uses in the right column. Use arrows to match the columns.

PPE	Use in a Mechanical Workshop
a. Safety glasses	i. Protects feet/toes from injury caused by dropping heavy items.
b. Overalls	ii. Protects hands from solvents and fluids.
c. Gloves (light weight)	iii. Used to reduce hearing damage caused by loud noises such as air rattle gun, air chisel, hammering.
d. Face shield	iv. To protect eyes and face from flying materials created when grinding or drilling.
e. Steel capped boots	v. To protect eyes from debris when panels are sanded.
f. Ear muffs or ear plugs	vi. Protects against fluids or chemicals causing damage to clothing and skin. Essential when doing spray work.

Your answer: a - b - c - d - e - f -

Answer the following questions if you are applying for Business Courses

Tick (✓) the most appropriate response.

1. Which word does not describe the customer's needs regarding product?
   - ☐ Functionality
   - ☐ Price
   - ☐ Empathy
   - ☐ Convenience

2. What are types of media?
   - ☐ Billboards
   - ☐ Television
   - ☐ Video games
   - ☐ All of the above

3. Why is it important for companies to evaluate managerial decisions using a SWOT Analysis?
   - ☐ It analyses strengths, weaknesses, opportunities, and threats
   - ☐ It analyses strengths, weaknesses, obligations, and threats
   - ☐ It analyses strengths, weaknesses, opportunities, and time
   - ☐ It analyses strong points, weak points, opportunities, and threats

4. Financial statement is a report that shows the financial information of a business. What is not a part of financial statement? (Multiple choices question)
   - ☐ Balance Sheet
   - ☐ Profit and Loss Statement
   - ☐ Cash flow statement
   - ☐ Business plan

5. SMART is an acronym that you can use to guide your goal setting. What does SMART stand for?
   - ☐ Specific, Measurable, Achievable, Relevant, Time bound
   - ☐ Specific, Measureable, Acceptable, Relevant, Threaten
   - ☐ Special, Modifying, Accurate, Reliable, Transferrable
   - ☐ Special, Motion, Accurate, Reliable, Transferrable

Answer the following questions if you are applying for Graduate courses

Tick (✓) on the correct response

1. What is collaborative thinking?
   - ☐ Procedure by which leader enforces team to follow his opinion
   - ☐ Procedure by which members of team work together in a joint intellectual effort
   - ☐ Procedure by which a member of the team makes a decision as a sole intellectual prowess
   - ☐ Procedure by which a member of the team leaves the decision making to the manager

2. What is not considered as leadership in an organisation?
   - ☐ Setting a clear vision
   - ☐ Motivating employees
   - ☐ Guiding employees
   - ☐ Taking all the credit

3. Tick (✓) the three suitable steps to inspire employee engagement
   - ☐ Communicate who you are
   - ☐ Alienate employee
   - ☐ Empower employee
   - ☐ Reward and recognise risk

4. When will the need for coaching arise in the workplace? Tick (✓) two suitable options.
   - ☐ Workplace problems
   - ☐ When organisation is making profit
   - ☐ Manager wants to take a break
   - ☐ Request for coaching from employees

5. Match the terms with their appropriate meaning. Use arrows to match.

Term	Meaning
a. Strategic plan	i. To explore environment outside organisation to identify the opportunities and challenges the organisation faces
b. External environment assessment	ii. is the formalized roadmap that describes how your company executes the chosen strategy
c. Contingency plan	iii. Concerned with an organisation and its individual's moral judgments about right and wrong
d. Benchmarking	iv. Provide directions to operate personnel if unplanned events occur
e. Business ethics	5. Measuring the quality and effectiveness of a firm's policies, products and service delivery etc. against your past performance or industry standard

Your answer: a - b - c - d - e -

Answer the following questions if you are applying for age care and Community Services course

1. Please read the following scenarios and answer the associated questions.

You are working in an aged care facility, assisting in the care of several residents, including Mrs. Fisher. While you are in the activities room Mrs. Fisher asks you to help her out of her chair so she can go back to her room. She is insistent that she wants to leave the room immediately. All other carers in your area are busy.

Mrs. Fisher weighs 70kgs and you weigh 55kgs, so if you do help her the lifting will involve a high degree of strain on you. You realise that if you decide to help her on your own there is a risk that you will hurt your back and also that Mrs. Fisher may fall and incur an injury.

a) In this scenario, what should you do? Tick the correct answer

- ☐ Immediately help Mrs Fisher out of the chair on your own so that she can get back to her room quickly.
- ☐ Ask another resident to help you get Mrs. Fisher out of the chair.
- ☐ Ask Mrs Fisher to wait while you ask your supervisor for direction on what to do in this situation.

b) The decision to lift on your own may have led to the following outcomes. Which of these outcomes is likely to have long term and serious effects? Tick the correct answer.

- ☐ You were able to get on to other tasks quickly.
- ☐ After lifting you could feel pain in your back.
- ☐ Mrs. Fisher was able to get back to her room quickly.

2. You arrive at work at 8.30 a.m. and leave at 4.15 p.m. Calculate how long have you been at work?
(Write your answer in the number of hours and minutes.)

Your answer:

3. You have been asked by nursing staff to monitor the fluid intake of an elderly resident. What is the total fluid intake if the individual consumes the following fluids throughout the day? Provide your answer in litres.

200 mls of tea in the morning	240 mls of soup	200 mls of beer
250 mls of milk on a bowl of cereal	200 mls of tea for afternoon tea	150 mls of orange juice
300 mls of water		

Your answer: Total fluid intake = _____ litres

4. Read through the following case study and answer the questions.

The following incident occurred in the Sunshine Care Facility, 200 Mitchell Rd., Kingsville, 3012 Towards the end of a shift in the aged care facility a worker slipped and fell, sustaining a badly damaged knee. The worker was showering a resident alone, as the other worker from the agency had not arrived for the morning shift. The resident was a large and heavy elderly man with low mobility. The floor of the bathroom had pooled water due to some damaged tiles. Workers were advised to wear enclosed shoes. However, no advice was provided regarding the type of non-slip sole that should be worn.

Write a formal letter to the management of the company suggesting changes that could prevent further incidents in the bathroom.

Please attach your letter with this form.

Answer the following questions if you are applying for Civil Construction and Design course

1. What does it mean to actively listen? Choose one correct answer

   - ☐ Listening to a speaker like a voice recorder
   - ☐ Interrupting the speaker when they have not completed their sentences
   - ☐ Focusing on what you are going to say
   - ☐ Make eye contact and provide non verbal signs such as nodding your head

2. Convert the drawn scale measurements into real measurement for 1:100mm represents – (choose correct answer)

   - ☐ 1mm on the drawing relates to 100mm in real measurements
   - ☐ 1mm on the drawing relates to 500mm in real measurements
   - ☐ 1mm on the drawing relates to 250 mm in real measurements

3. Match the standard metric abbreviation with symbol

Unit	Symbol
a. Millimetre	i. RAD
b. Radian	ii. t
c. Tonne	iii. MPa
d. Kilometer	iv. mm
e. Megapascal	v. km

   Your answer: a - b - c - d - e -

4. A wire measuring 536 cm long is cut into two parts such that the longer part is three times as long as the shorter part. What are the lengths, in cm, of the two parts?

   - ☐ 134 cm & 402 cm
   - ☐ 144 cm & 392 cm
   - ☐ 134 cm & 402 mm
   - ☐ 124 cm & 412 cm
   - ☐ None of the above

5. what is the following formula for $V=\pi r^2h$

   - ☐ volume of a cube
   - ☐ volume of a cylinder
   - ☐ volume of cone

6. Find the circumference of the circle, know diameter of the circle is 10.

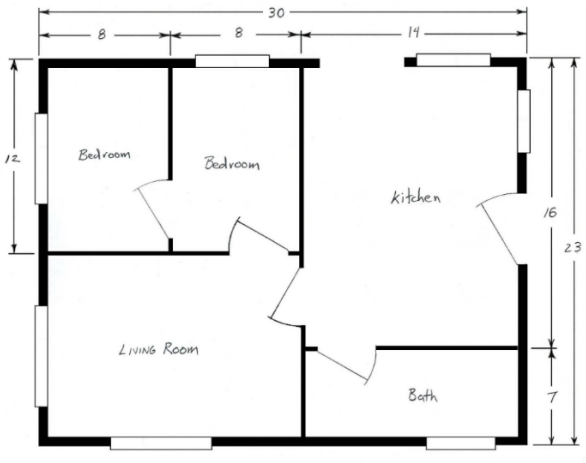
   - ☐ 10π
   - ☐ 25π
   - ☐ 100π
   - ☐ 5π

7. Which of the following trees yields hard wood?

   - ☐ Deodar
   - ☐ Chir
   - ☐ Shishum
   - ☐ Pine

8. Calculate the surface area of the living room

   - ☐ 192
   - ☐ 176
   - ☐ 98
   - ☐ 224
   - ☐ None of the above



Answer the following questions if you are applying for Hospitality Courses

1. Why is it important to wash hands when dealing with food items? Choose one correct answer

   - ☐ To avoid food contamination
   - ☐ To make food taste amazing
   - ☐ To avoid mixing flavors of food
   - ☐ To make your hands clean

2. Read the following recipe and answer the questions

Perfect Cheesecake

INGREDIENTS

Crust

- 1 1/2 cups graham cracker crumbs 10 full crackers
- 2 tablespoons sugar
- 5 tablespoons butter melted

Cheesecake

- 24 ounces cream cheese
- 1 1/3 cups sugar
- 3 eggs room temperature
- 1/2 cup sour cream
- 1/4 cup heavy cream
- 2 teaspoons vanilla extract
- 1 teaspoon fresh lemon zest or lemon juice – optional

INSTRUCTIONS

Prepare Crust

- Preheat oven to 350°F.
- Melt butter in a small bowl, then set aside. Crush graham crackers and then add graham cracker crumbs, sugar and melted butter into a medium sized bowl. Stir together until well combined.
- Pour mixture into a 9" springform pan and use the bottom of a glass or measuring cup to press the mixture firmly into the bottom and about 1 inch up the side of the pan. Bake in pre-heated oven for 10 minutes, then set aside to cool.

Prepare Cheesecake

- Reduce oven temperature to 325°F.
- In the bowl of an electric mixer, blend cream cheese until smooth.
- Add sugar and continue to blend. Add eggs, one at a time (while blending). Add sour cream, heavy cream, vanilla, and lemon zest. Blend until - all ingredients are smooth and well incorporated.
- Tap the bowl on the counter several times to remove any air bubbles. Pour the cheesecake batter into the prepared crust.
- Prepare the cheesecake pan to be baked in a water bath (as follows). To prepare water bath, wrap the cheesecake pan (bottom and sides) with foil, (you may need to criss-cross two sheets of foil) so that no water can get into the pan. Place the foil wrapped cheesecake pan in a large roasting pan or baking dish, then pour HOT water into the roasting dish until the water is about 1" deep. Carefully move to oven and bake.
- Bake cheesecake in pre-heated oven at 325°F (note this is reduced from the crust baking temperature) for 60-65 minutes, until the outside edges are set, but the center still jiggles a bit when nudged. At this time, turn OFF the oven and open the oven door part way. Allow the cheesecake to slowly cool in the oven for 1 hour.
- Move cheesecake to the counter and cool an additional hour. At this time, move the cheesecake to the fridge (cover with foil) and chill for AT LEAST 6 hours, or overnight.
- Store cheesecake for up to 1 week, covered, in the fridge.

3. List four equipment needed to prepare the cheesecake as mentioned above

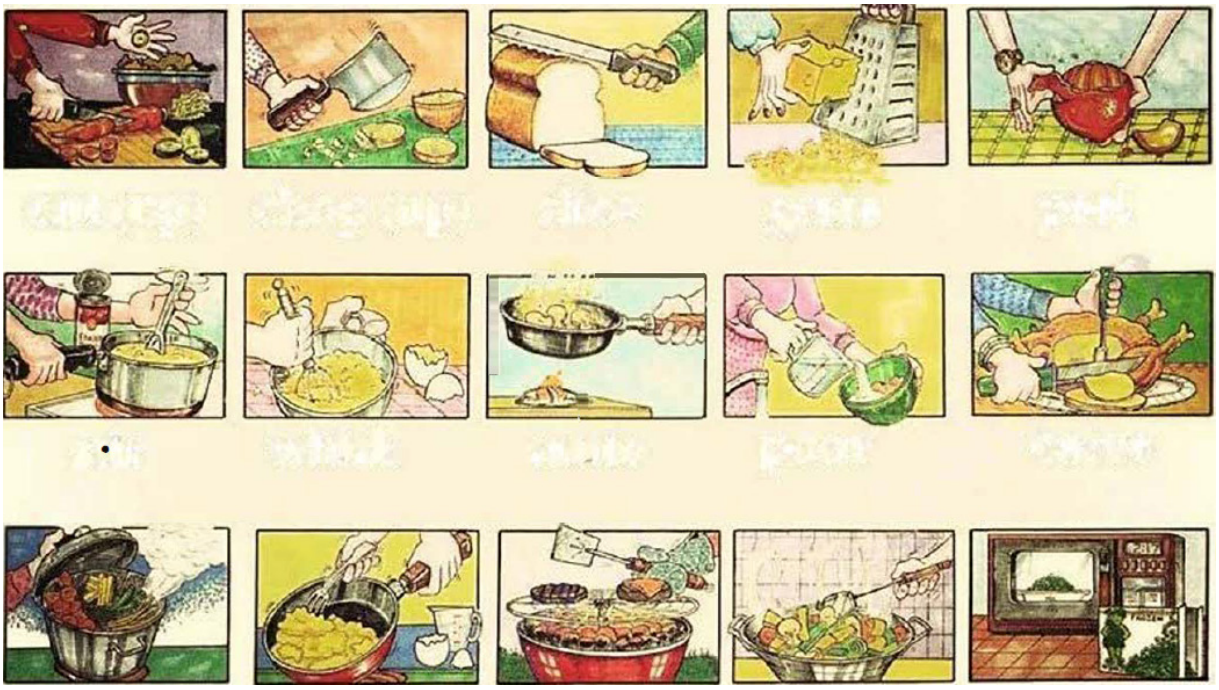
   1.
   2.
   3.
   4.

4. Convert the following unit of measurement

   1. 325°F to °C
   2. 50 oz to litre

5. How will you know when it is time to turn off the oven?

6. Look at the pictures below and write down the word used for the shown food preparation techniques



Answer the following questions if you are applying for

Certificate III in Painting and Decoration

1. What should you always wear when painting on a building site?
   - ☐ A tie
   - ☐ High heels
   - ☐ PPE (gloves, mask, safety shoes)
   - ☐ Sunglasses only

2. If paint spills on the floor, what should you do?
   - ☐ Leave it to dry
   - ☐ Cover it with dust
   - ☐ Clean it up straight away
   - ☐ Paint over it

3. What is the first thing to do before painting a dirty wall?
   - ☐ Paint directly
   - ☐ Wash and clean the wall
   - ☐ Add another colour
   - ☐ Cover with posters

4. What tool is used to smooth a rough surface?
   - ☐ Hammer
   - ☐ Sandpaper
   - ☐ Screwdriver
   - ☐ Tape

5. Which tool is best for painting corners?
   - ☐ Roller
   - ☐ Brush
   - ☐ Spray gun
   - ☐ Mop

6. What should you do before using a new tin of paint?
   - ☐ Shake or stir it well
   - ☐ Pour it away
   - ☐ Put water in it
   - ☐ Leave it open overnight

7. If you see brush marks after painting, what should you do?
   - ☐ Add another thin coat
   - ☐ Leave it as it is
   - ☐ Put wallpaper over it
   - ☐ Use a hammer to fix

8. How many coats of paint are usually needed for a good finish?
   - ☐ One thick coat
   - ☐ Two thin coats
   - ☐ Five coats
   - ☐ No coat at all

9. Where should dirty paint water or thinners be thrown?
   - ☐ Down the sink
   - ☐ In the stormwater drain
   - ☐ At a waste collection point
   - ☐ On the garden

10. Which paint is better for health and the environment?
    - ☐ High-VOC paint
    - ☐ Low-VOC paint
    - ☐ Old leftover paint
    - ☐ Any cheapest paint

Answer the following questions if you are applying for
Certificate III in Wall and Floor Tiling

1. What PPE should you wear when cutting tiles?
   - ☐ Sunglasses and sandals
   - ☐ Gloves, safety glasses, and dust mask
   - ☐ Tie and formal shoes
   - ☐ No PPE is needed

2. How should you lift and carry a box of tiles?
   - ☐ With your back bent
   - ☐ By dragging it across the floor
   - ☐ With your legs bent and back straight
   - ☐ By carrying all boxes at once

3. Before tiling on a concrete floor, you should:
   - ☐ Start tiling straight away
   - ☐ Check the surface is clean, level, and dry
   - ☐ Add extra paint
   - ☐ Cover it with paper

4. What should you do if you find cracks in a slab?
   - ☐ Ignore them
   - ☐ Fill or repair the cracks before tiling
   - ☐ Paint over them
   - ☐ Start tiling quickly

5. What tool is used to spread tile adhesive?
   - ☐ Hammer
   - ☐ Notched trowel
   - ☐ Paintbrush
   - ☐ Roller

6. Why do you read the manufacturer's instructions before using adhesive?
   - ☐ To know the brand name
   - ☐ To follow correct mixing and drying times
   - ☐ To see the colour of glue
   - ☐ To skip PPE

7. What tool is commonly used to cut tiles?
   - ☐ Screwdriver
   - ☐ Tile cutter
   - ☐ Chisel
   - ☐ Saw only

8. Why are tile spacers used?
   - ☐ To decorate the tiles
   - ☐ To keep even gaps between tiles
   - ☐ To stick tiles together permanently
   - ☐ To avoid using grout

9. How do you check tiles are level?
   - ☐ By guessing with your eyes
   - ☐ By using a spirit level
   - ☐ By tapping the tile
   - ☐ By measuring with tape only

10. When should grout be applied?
   - ☐ Immediately after tiles are laid
   - ☐ After adhesive has set properly
   - ☐ Before laying tiles
   - ☐ During waterproofing.

11. What tool is used to spread grout?
   - ☐ Roller
   - ☐ Grout float
   - ☐ Shovel
   - ☐ Paintbrush

12. How do you remove grout haze from tiles?
   - ☐ Scrape with a screwdriver
   - ☐ Wash gently with a damp sponge
   - ☐ Add more grout
   - ☐ Use sandpaper

13. Why is waterproofing important in bathrooms?
   - ☐ To save money
   - ☐ To stop water leaks and damage
   - ☐ To decorate walls
   - ☐ To make tiles shiny

14. Where should broken tiles be thrown?
   - ☐ Into normal rubbish bins
   - ☐ Into stormwater drains
   - ☐ Into paint tins
   - ☐ On the ground

Answer the following questions if you are applying for Certificate IV in Building and Construction

1. Why is PPE important on a construction site?
   - ☐ To look professional
   - ☐ To protect workers from injury
   - ☐ To match the uniform
   - ☐ To avoid getting dirty
2. Which of these is PPE?
   - ☐ Hard hat
   - ☐ Paint brush
   - ☐ Lunch box
   - ☐ Mobile phone
3. What should you do if you see a hazard on site?
   - ☐ Ignore it
   - ☐ Report it to your supervisor
   - ☐ Wait for someone else to fix it
   - ☐ Take a photo only

4. Which tool is used to drive nails?
   - ☐ Screwdriver
   - ☐ Hammer
   - ☐ Saw
   - ☐ Trowel

5. What tool is used to check if a surface is straight and level?
   - ☐ Spirit level
   - ☐ Shovel
   - ☐ Knife
   - ☐ Tape

6. Which tool is used to measure length?
   - ☐ Hammer
   - ☐ Tape measure
   - ☐ Brush
   - ☐ Ladder

7. What is concrete made from?
   - ☐ Sand, cement, and water
   - ☐ Wood and paint
   - ☐ Metal and nails
   - ☐ Glass and glue

8. Why is scaffolding used?
   - ☐ For painting only
   - ☐ To reach high places safely
   - ☐ To store tools
   - ☐ To make shade

9. Which of these is a common building material?
   - ☐ Bricks
   - ☐ Cloth
   - ☐ Plastic bags
   - ☐ Paper

10. If you don't understand instructions, what should you do?
   - ☐ Guess the task
   - ☐ Ask your supervisor or trainer
   - ☐ Walk away
   - ☐ Ignore the instructions

11. Where should rubbish be put on a construction site?
   - ☐ In the skip bin
   - ☐ On the ground
   - ☐ In the corner
   - ☐ Under material

12. Why should waste be sorted (e.g. timber, metal, concrete)?
   - ☐ To recycle and reuse materials
   - ☐ To make the site messy
   - ☐ To keep workers busy
   - ☐ To fill up bins faster

N Additional Support Required

Do you require any additional support or anything that might prevent you from progressing through the training and assessment program?

☐ Yes ☐ No

If yes, please specify:

O Medical History

Please provide us with information about any medical conditions, disability or impairment you have that may affect your studies.

P Unique Student Identifier (USI)

From 1 January 2015 all students undertaking nationally recognized training delivered by a registered training organization will need to have a USI. The Unique Student Identifier or USI is a reference number made up of 10 numbers and letters that:

- creates a secure online record of your recognized training and qualifications gained in Australia, even from different training organization
- will give you access to your training records and transcripts
- can be accessed online, anytime and anywhere
- is free and easy to create and
- stays with you for life

Please enter your USI *(if known)*

☐ No, I don't have a USI number. I consent CAC to apply on my behalf.
Please refer to USI Privacy notice and consent in the enrolment form and/or www.cac.edu.au.

☐ No I don't have a USI number. I will create it myself. Go to www.usi.gov.au

Q Supporting Documents Checklist

Certified copies of the following supporting documents must be included when you submit your application. Applications that are submitted without necessary supporting documents will be delayed in processing. *Please select all relevant* .

☐	Certified copies of passport
☐	Certified academic transcripts
☐	Certified copies of qualification certificates
☐	Evidence of English language proficiency
☐	Evidence of OSHC (if applicable)
☐	Certified English translation of documents (if not in English)
☐	Evidence of finances
☐	Evidence of Medium of Instruction in English, if ticked

R Student Declaration

I understand and accept:

- ☐ That I have read the CAC student Prospectus (also available on website www.cac.vic.edu.au) which details information about the CAC course requirements, fees payments, refund policy, ESOS framework, and CAC policy and procedures.
- ☐ The CAC fees and refund policy and conditions of enrolment set out in CAC prospectus (also available on website www.cac.vic.edu.au) and I agree to abide by them.
- ☐ That I need to sign a Student Agreement to accept the offer and enrol at CAC.
- ☐ That CAC collects uses and manages my information in accordance with the CAC Privacy Policy.
- ☐ That I have read and understood the Privacy Notice regarding the USI and I consent Central Australian College to apply for USI on my behalf, if I already have not applied.
- ☐ That this agreement, and the availability of complaints and appeals processes, does not remove the right of the students to take action under Australia's consumer protection laws
- ☐ I acknowledge that I am not required to pay more than 50% of the tuition fee before the start of the course. However, I have a choice to pay more than 50% of the tuition or the full course fees if I wish.
- ☐ I authorize the Central Australian College (CAC) to disclose information relevant to my application and enrolment to CAC's preferred OSHC provider and other third parties for the purposes of arranging my OSHC, processing my application and enrolment, and administering my course.
- ☐ I give CAC permission to check my visa status using the Department of Home Affairs (DoHA) Visa Electronic Verification Online (VEVO) system.
- ☐ I declare that all information provided in this application is complete and correct. I understand that failure to provide correct information or documentation in relation to this application may result in cancellation of my enrolment.

Student Signature:*	Parent or Legal Guardian's Signature:*	
Date (dd/mm/yyyy):	Parent or Legal Guardian's Name:*	Date (dd/mm/yyyy):

* Please Note: This application must be signed by a parent or legal guardian if the student is under 18 years of age at the time of application. Student must be at least 18 years of age at the time of commencement of a course at CAC.

Please send in your completed application with Supporting documents to:

Melbourne - By Post: 8 Cross Street, West Footscray VIC 3012 | Email: admin@cac.edu.au
Hobart - By Post: Level 3, 445 Murray Street, Hobart TAS 7000 | Email: hobart-admin@cac.edu.au
Brisbane - By Post: Level 1, 345 Ann Street, Brisbane City QLD 4000 | Email: brisbane-admin@cac.edu.au

FOR OFFICE USE ONLY	*Note: QIa. & Ib. are not relevant for the General English Program (ELICOS)*

I. Pre –training evaluation (please tick)

a. Considering the response on the PTR form and the LLN Test outcome does the applicant have appropriate literacy and numeracy skill levels to meet the requirement of this course? ☐ Yes ☐ No

If No:
With additional support is the applicant likely to be successful in the chosen course of study?

☐ Yes, What additional support should be provided:
- ☐ Delivery and assessment methods adapted by trainers, e.g. oral assessment
- ☐ Referral to Student Support Officers for out of class learning support
- ☐ Other: _____

☐ No, please provide further advice of options available to the applicant.

b. Digital capability evaluation

1. Did the student complete online enrolment form? ☐ Yes ☐ No
ii. Did the student complete the LLN test using LLN Robot? ☐ Yes ☐ No
iii. Digital capability proficiency level assessed -
   - ☐ Foundation
   - ☐ Intermediate
   - ☐ Advanced
   - ☐ Specialised

c. Appropriate work experience and level of skill and ability to undertake this course successfully ☐ Yes ☐ No ☐ N/A

d. Student is eligible for RPL/CT ☐ Yes ☐ No

e. Based on the information provided above:
Enrolment to proceed: ☐ Yes ☐ No
Enrolment to proceed with adjustment/ conditions: ☐ Yes ☐ No

Area requiring assistance/ recommendation for support of adjustment (if any):

Note: If additional assistance/recommendation for support or adjustment is identified, please ensure proper processing to the Student Support Service/ Academic Departments.

f. PTR review conducted ☐ Yes ☐ No ☐ N/A	Date:	Signature
g. Supporting document verified	Date:	Signature
h. Offer letter issued	Date:	Signature